

**Hope Center Reopening Guidelines**  
***July and August 2020***

Groups are asked to:

1. Leave chairs where they are on the X's for now.
2. Disinfect their space after use (checklist below).
3. Refrain from making coffee.
4. Refrain from using tables (it's not possible to abide by physical distance guidelines at our narrow tables).
5. Abide by maximum capacity rules posted on each space.
6. Meet outdoors when weather/group size permits.
7. Wear masks when inside the building.
8. Maintain at least 6' between people.

**Sanitize as follows (before and after meetings):**

**Keypad**

**Entrance and bathroom doors (and doors of any other space that you use), both sides, especially the handles, but also where pushed by hands**

**Any light switches used**

**Anything touched or used in the kitchen(s)**

**Any chairs or surfaces used**

**Storage cupboard doors that your group uses**

**Bathrooms: stall doors (inner and outer handles), sink knobs, toilet flusher knobs, urinal flush handles**

**Pop machine surfaces**

The Hope Center is owned by the Episcopal Diocese of Western New York. These requirements for use of the building at this time are based on guidelines from the CDC, NYS, and the Episcopal Bishop.

Thank you for your cooperation.

*Barbara J. Price, Director*